

Welcome guide

Welcome to Risø DTU. We have prepared this guide as a checklist and hope that it will make it easier for you to settle down in Denmark and at Risø DTU.

We have included information on the following topics:

RESIDENCE AND/OR WORK PERMIT	2
RESIDENCE AND/OR WORK PERMIT APPLICATIONS	4
REGISTRATION	4
NATIONAL HEALTH INSURANCE CARD	5
TAXATION	7
BANK ACCOUNT	8
ACCOMMODATION	9
EVERYDAY NECESSITIES	11
DANISH LESSONS	11
HOW TO EARN AND SPEND VACATION DAYS	12
NETWORK FOR EMPLOYEES FROM ABROAD	12
CAR AND DRIVING LICENCE	14
LIBRARIES	14
CHILDCARE	14
SCHOOLS AND EDUCATION	15
ACCESS TO RISØ DTU	16
SPORTS ACTIVITIES	16
TRAVEL BY BUS, TRAIN AND METRO	17
TRANSPORT FROM COPENHAGEN TO RISØ	18
PUBLIC HOLIDAYS (RISØ DTU PAID) AND TRADITIONS	18
USEFUL LINKS	19

We are fully aware that this welcome guide will not answer all your questions. Therefore, if you have any further questions, you are always welcome to contact Human Resources & Safety (HRS) located in building 101. You are also welcome to contact HRS if you wish to get into contact with another foreigner of your own nationality. In the table overleaf you can see whom to contact in HRS.

Contact persons	Phone	Department(s)
Ms Jeanette Dyreborg	(+45) 4677 4681	Wind Energy (VEA) Radiation Research (NUK)
Ms Lone Understrup	(+45) 4677 4680	Systems Analysis (SYS) Intelligent Energy Systems Programme (IES) Fuel Cells and Solid State Chemistry (ABF)
Ms Birgitte Lundgaard	(+45) 4525 7856	Materials Research (AFM) Biosystems (BIO) Plasma Physics and Technology Programme (PLF) Solar Energy Programme (SOL)

Any questions not related to the contract, please contact Heidi Thomsen ADM-101, ext. 4689.

Residence and/or work permit

You can find information about the possibilities for foreign nationals to reside in Denmark at the website of the Danish Immigration Service <http://www.nyidanmark.dk>, or at <http://www.workindenmark.dk> prepared by the Danish Ministry of Science, Technology and Innovation.

The rules for residing and working in Denmark depend on your country of origin and the purpose and length of your stay in Denmark. A work permit is valid for the same period as the residence permit unless otherwise stated in the work permit.

There are no general rules for residence and work permits for accompanying spouses. The Danish Immigration Service will make decisions on a case-by-case basis.

Citizens of the Nordic countries

Citizens of the Nordic countries, i.e. Sweden, Norway, Finland and Iceland neither need a residence permit nor a work permit.

EU/EEA and Swizz citizens

EU/EEA¹ and Swizz citizens are free to stay in Denmark for up to 3 months. If the EU/EEA citizen is seeking employment during the stay, he or she may be permitted to remain in Denmark for up to 6 months. If you stay in Denmark for more than 3 or 6 months, you have to get an EU/EEA *residence certificate* [in Danish: *opholdsbevis*]. The form you need to fill out is an OD1 and can be obtained at the Human resources and Safety office.

You shall apply for an EU/EEA residence certificate at the State Administration [in Danish: *Statsforvaltningen*]. To obtain this certificate, you need an *employment declaration* [in Danish: *arbejdsgivererklæring*] - which is an appendix to the OD1 - from Human Resources & Safety at Risø DTU in which Risø DTU confirms that you are an employee. You also need to bring your letter of employment from Risø DTU and your passport and two passport photos. You can read more about residence certificates below.

Citizens from 10 of the new EU member nations

As of 1 May 2008 citizens from the new EU countries, i.e. Estonia, Latvia, Lithuania, Poland, Slovakia, Slovenia, the Czech Republic, Hungary, Bulgaria and Romania, whose position are covered by a collective bargaining agreement, are exempt from the requirement for residence and work permits and will instead be covered by EU regulations.

The change of rules from 1 May 2008 means that the employee at Risø DTU must apply for registration at the State Administration. Citizens from the new EU countries must apply with the form ODI. The form can be obtained at the Human resources and Safety office.

Residence certificates

There are 5 regional state administrations in Denmark that issue, extend and revoke EU/EEA residence certificates.

If you live in *Greater Copenhagen* or in the *Municipality of Copenhagen*, you should contact:

State Administration for Greater Copenhagen
Borups Allé 177
DK-2400 Copenhagen NV
Phone (+45) 7256 7000
[Email: hovedstaden@statsforvaltning.dk](mailto:hovedstaden@statsforvaltning.dk)

If you live in *Roskilde*, you should contact:

State Administration for Zealand
Regional Office in Roskilde

¹ EU citizens are citizens from Austria, Belgium, the Czech Republic, Denmark, Cyprus (applies to the Greek-Cypriot area only), Estonia, Finland, France, Germany, Greece, Holland, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, the United Kingdom, Bulgaria and Romania. EEA-citizens are citizens from Liechtenstein, Norway and Iceland. The ordinary rules for EU citizens also apply to Cyprus and Malta, 2 of the 10 new EU member nations.

Algade 12
DK-4000 Roskilde
Phone (+45) 7256 7600
[Email: sjaelland@statsforvaltning.dk](mailto:sjaelland@statsforvaltning.dk)

Residence and/or work permit applications

Citizens from outside the EU

Foreign citizens from outside the EU must apply for residence permit before coming to Denmark. You must moreover hold a work permit before entering Denmark.

We strongly advise you to apply quickly since it takes several weeks to obtain the permits.

“ST2 form”

To facilitate a speedy residence and/or work permit procedure, you need to fill in an additional form, the “ST2 form”, that HRS will send to you along with your employment contract. This form is an attachment to the official application form. If you include this “ST2 form” in your application, the Danish Immigration Service guarantees that your application will be considered within 48 days after receipt of your application. Please apply at the Danish Embassy or consulate in your country.

The ST2 form comes with an instruction about how to fill out the form correctly and:

- how to apply
- what to enclose with your application

It is important that you fill in the application forms correctly and that you enclose all required documents.

Exceptions to the need for a work permit

Scientists and lecturers who are going to teach and are invited for this purpose (for example as guest professors) do not need a work permit. This exception is valid for up to 3 months.

Job card scheme

On 1 July 2002, special rules were introduced for certain professional fields currently experiencing a shortage of specially qualified manpower – for example the scientific and technological sector. These regulations are detailed in the so-called [job card scheme](#). This means that foreigners who have been hired for work within one of these selected professions will be immediately eligible for a residence and work permit.

Registration

If you intend to stay in Denmark for more than 3 months, you must register at the *national registration office* [in Danish: folkeregister] at the municipal authorities where you live. However, EU/EAA citizens and citizens from the new EU-10 countries must have a residence certificate from the regional county administration before they go to the municipal authorities to make the registration.

If you move from another Nordic country or from an EU/EEA country, you can stay in Denmark for up to 6 months without registering.

When you register at the national registration office, you must bring the following documentation:

- Residence certificate or residence permit
- Passport
- Marriage certificate or registered partnership certificate, if any
- Children's birth certificates, if any

If you have a spouse/partner and/or children, you must all turn up at the national registration office for registration.

At the national registration office, you will get a *health insurance certificate* [in Danish: sundhedskort] and a CPR number (personal identification number).

If you live in Copenhagen, you should register at:

Københavns Folkeregister
Dahlerupsgade 6
1640 København V
Phone (+45) 7080 7010

If you live in Roskilde, you should register at:

Borgerservice
Stændertorvet 1
4000 Roskilde
Phone (+45) 4631 3399

If you live in Frederiksberg, you should register at:

Folkeregisteret
Frederiksberg Rådhus
2000 Frederiksberg
Phone (+45) 3821 2100

National health insurance card

When you register with the national registration office, you will automatically be asked to choose a general practitioner, and you are free to choose a male or a female doctor.

After you have registered, you will receive a national health insurance card. This is a small, yellow plastic card with your name, address, CPR number and the name of your general practitioner on it. The national health insurance card, gives you access to free medical treatment from doctors and in hospitals. The time it takes to get a national health insurance card varies considerably from one municipality to the other, and it may take up to 6 weeks.

Always bring the card with you to appointments with your doctor or dentist, to the emergency ward, or if you are admitted to hospital. You must also carry it with you when travelling abroad.

The special health card for EU/EEA and Swizz citizens

The special health card can be made use of in the situation where you have moved to Denmark from an EU/EEA country (including the 10 new EU member nations) and need a health card immediately, but are experiencing delays in the issue of residence permit or registration documentation. The special health card is valid from the date you start working at Risø. The special health insurance card gives you access to free medical treatment from doctors and in hospitals on the same terms as the national health insurance card and is valid for a year. However, please note that the special card does not cover any members of your family. They are not covered until they receive the national health insurance card. Therefore we advise you to make sure they are insured through your home country.

You apply for the special health card at the national registration office. Remember the following documentation:

- Your home address in your home country
- Your new address in Denmark (can be temporary)
- Your contract of employment
- Your passport

(Please note: You can also have the card sent to you. This takes about two weeks. In this case, you must remember to include the Danish address to which the card is to be sent.)

Other foreign citizens on short stays

If your stay is for less than 3 months, you will not be covered by the public health insurance scheme and you will consequently have to take out another health insurance prior to your arrival in Denmark. You may, e.g., take out the [Schengen insurance](#) that is for travellers staying in the Schengen countries (Austria, Belgium, Denmark, Finland, France, Germany, Greece, Holland, Iceland, Italy, Luxembourg, Norway, Portugal, Spain and Sweden), Greenland or the Faroe Islands for a period of 1 day to 6 months. The insurance can be taken out by any person irrespective of nationality. The insurance covers expenses in connection with illness to a maximum amount of DKK 250,000. Furthermore, the insurance covers personal liability.

If you have any problems with receiving your national health insurance card, you should contact the relevant regional county administration. Please contact Human Resources & Safety about which regional county administration you belong to.

Taxation

In Denmark, there are special rules for taxation of scientists from abroad.

Favourable rules for taxation

As a scientist you may be subject to the particularly favourable 25 % tax scheme. In this scheme, scientists recruited from abroad pay a much lower tax the first 3 years in Denmark. In order to qualify for taxation under the 25% scheme, *you must have attained a research level corresponding to lecturer/senior lecturer or higher.*

According to a new act on taxation of June 2008 these scientists may choose between either:

- Three years on 25% tax (corresponds to an effective tax rate of 31%, when the labour market contribution of 8 % is included), or
- Five years on 33% tax (corresponds to an effective tax rate of 38.36%, when the labour market contribution is included).

The choice must be made no later than at the time of filing the tax return for the year in which the regime is chosen for the first time (i.e. either 1 May or 1 July the year following the calendar year when the employee became comprised by the regime).

The choice between 25% taxation and 33% taxation can only be remade once. It is important to be aware that a second choice must be made no later than at expiry of the first 36 months under the tax regime and that interest on tax over-/underpayment will be charged.

According to the old rules, individuals applying for the 25% tax regime must as a principal rule perform their work in Denmark. In practice this is administered by at least 2/3 of the work having to be performed in Denmark.

According to the new Act the 2/3-rule is removed.

Instead the Act contains another limitation rule. The new rule establishes that the regime cannot be applied, if the taxation of salary income is transferred to another country, the Faroe Islands or Greenland pursuant to a double taxation treaty. This only applies to individuals who are tax and treaty resident in Denmark.

Furthermore, it is established that employees under the favourable regime cannot apply Section 33 A of the Danish Tax Assessment Act on tax relief when working abroad for six continuous months.

To be covered of this tax scheme, you should contact Human Resources & Safety who will help you apply for the tax scheme.

Once you are no longer covered by the special tax scheme for foreign scientists, you must contact your local tax administration to receive a tax card that Risø DTU needs to calculate how much tax to collect. For more information please see below under “Tax card”.

You can find more information about taxation at www.workindenmark.dk prepared by the Danish Ministry of Science, Technology and Innovation.

Digital tax card

“Scientists” who have not yet attained a research level corresponding to lecturer/seniorlecturer (i.e. *PhD students and scientific assistants*) must contact the local tax administration to receive a digital tax card that Risø DTU needs to calculate how much tax to collect.

The tax card moreover shows your *tax allowance* [in Danish: skattemæssigt fradrag]. If you do not have a tax card, Risø DTU will withhold 60 % of your salary for taxes without allowances.

If you live in *Roskilde*, you find the tax administration at:

Skattecenter Roskilde
Universitetsvej 2
4000 Roskilde.
Phone: (+45) 7222 1818

If you live in *Copenhagen* or *Frederiksberg*, you find the tax administration at:

Skattecenter København
Sluseholmen 8
1790 København V
Phone: (+45) 7222 1818

If you live outside the tax regions mentioned above, you can call (+45) 7222 1818 to get information about your local tax centre.

Once you have been to the tax administration, the Salary Office at Risø DTU [in Danish: Lønkontor] will retrieve your tax information through your CPR number.

Bank account

Risø DTU has an agreement with Nordea bank in Himmelev as well as in Roskilde; an agreement that implies that you can set up a bank account even though you do not yet have a CPR number. If you contact another bank, this may not be possible.

If you wish to set up a bank account, please contact one of the Nordea branches:

Nordea

Sognevej 103
 Himmelev
 4000 Roskilde
 Phone: (+45) 4637 3333

Nordea
 Algade 4
 Roskilde
 Phone: (+45) 4632 3233

To set up a bank account with Nordea, you must bring the following documentation:

- Passport (for identification)
- Letter of employment from Risø DTU
- Your full Danish address in writing

When you receive your CPR number, the bank also needs to see this to designate your account as your NemKonto Easy Account. All payments from public institutions will be transferred directly to this account. You can read about the [NemKonto – Easy Account system at NemKonto in English.](#)

For other banks, you may visit:

- www.danskebank.dk, or contact International private clients, phone: (+ 45) 7025 1122
- www.basisbank.dk/ (in Danish)

Accommodation

Short-term accommodation organised by Risø DTU

Risø DTU's Guest House

The Guest House has 23 rooms, primarily single rooms; the Guest House does, however, offer one double room with a spare room, and two rooms with a double sleeper sofa. All rooms have en-suite bathroom and toilet. The kitchens, the dining room and the TV/radio lounges are common facilities.

<i>Prices:</i>	<i>First 5 bed nights</i>	<i>Following bed nights</i>
Single room	DKK 260	DKK 119
Double room	DKK 365	DKK 177

The Risø DTU residence hall [in Danish: Risø-kollegiet]

The residence hall has 5 rooms, and its common facilities include two bathrooms, a kitchen, a dining room and a TV lounge. The residence hall primarily houses guests who will be staying at Risø for a long period of time.

<i>Prices:</i>	<i>First 5 bed nights</i>	<i>Following bed nights</i>
Large room	DKK 208	DKK 104

Phone: +45 4632 5800

Email: mail@rosbolig.dk

- Next Home
www.next-home.dk
Email: info@next-home.dk

We advise you to contact a lawyers' office for the purpose of getting the tenancy/lease agreement checked before you sign the contract.

Everyday necessities

Discount chains

In the big discount chains you will find everyday necessities such as bread, milk, butter, meat, fruit, vegetables, etc. These discount chains have reduced emphasis on service and choice, but the goods are cheaper: *Aldi*, *Fakta* and *Netto*.

Supermarkets

The main supermarket chains have a larger assortment of goods, including food items, hardware and clothing in the same store: *Kvickly*, *Føtex*, *SuperBrugsen*, *ISO* and *Irma*. Their service level is typically higher than that of the discount chains.

Opening hours

During the week, the supermarkets are typically open from 9 am – 7 pm and close at 5 pm on Saturday. Sunday trading is not the norm in Denmark although smaller stores may be open. Larger stores are allowed to open for 18 Sundays in the year; we advise you to watch the local press for details. The *7-11* chain is open 24 hours.

Foreign specialties

You can buy most foreign specialties in small specialty shops in Copenhagen.

Danish lessons

Foreign citizens are offered Danish lessons. Normally the lessons are placed in the working hours. These lessons are free of charge for Risø DTU employees as the municipalities pay for the courses for a period of 3 years. The 3-year-period starts from the first time you participate in a courses paid by the municipalities.

The purposes of the lessons are to develop basic communication skills in Danish as well as to provide the participants with essential information about Denmark and the Danish. For enrolment, please contact **Senem Ugur, Roskilde Sprogcenter, telephone no: 4631 6530 or by email: senemu@roskilde.dk**. You will be tested prior to the Danish course to see which group to join.

How to earn and spend vacation days

Everybody is entitled to 25 vacation days per holiday year in Denmark, but not everyone are entitled to spend the holiday with pay. Whether you have vacation days with pay depends on how much paid vacation you have earned the previous calendar year.

You earn paid vacation days and special vacation days during the calendar year:
1st January – 31st December.

You can spend the earned vacation days and the special vacation days during the following holiday year from 1st May – 30th April.

You earn 2.08 vacation days per month = 25 days = 5 weeks per year.

You earn 0.42 special vacation day per month = 5 days = one week per year.

Example:

If you have been employed from 1st June 2007 then you are entitled to:
7 x 2.08 = 14.56 paid vacation days and 7 x 0.42 = 2.94 paid special vacation days the following holiday year, starting 1st May 2008.

Everybody is entitled to 25 vacation days with or without pay. In the ex. you have 14.56 paid vacation days and the remaining vacation days are then without pay unless you have holiday allowance from a previous employer in Denmark. However, regarding the special vacation days you cannot take more time off than you have earned.

Calendar year in which you earn paid vacation:

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Calendar year in which you earn paid vacation for the coming holiday year.											

Holiday year in which you spend the vacation days:

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
				Holiday year in which you spend the vacation days you have earned the previous calendar year											

Network for employees from abroad

At Risø

At Risø there is a network for all employees at Risø. The name of the club is Risø Social Club. We arrange small events and social things. We would like to have new members with good ideas, so please send an email to Heidi Thomsen, heda@risoe.dtu.dk, if you would like to be on the mailing list.

DTU have established a network for employees from abroad, the International Employees Network (IEN). For the spouses there has been established a Spouse Network. Sign up to Jesper Berg at jess@adm.dtu.dk .

Expat in Denmark

Expat in Denmark is a free network for foreigners in Denmark. Expat in Denmark arranges several events throughout the year, welcoming people to meet across nationalities, educations and working fields.

Expattindenmark.com is a platform for expats to:

- Retrieve information about the Official Denmark
- Socialise with other expats in Denmark
- Link to formulas from the official Denmark
- Link to information about taxation, healthcare, education, resident, culture and leisure.

The network also offers a free online hotline reached every day from 13-16, and an Expat Forum that will enable you to socialize and network with other expats.

The network is free for all foreigners: You can join at www.expattindenmark.com

Car and driving licence

If you bring your car to Denmark, please contact the local police station for information about plates, etc.

EU/EEA nationals can use their driving licence in Denmark, while other nationals must convert their driving licence if they establish permanent residence in Denmark. You can read more at <http://www.workindenmark.dk/> prepared by the Danish Ministry of Science, Technology and Innovation. For information about the Danish traffic rules, please visit this [web-site](#).

Libraries

There is a public library in most cities. You use your health insurance card as a library card. Some libraries issue special library cards that you use to take out a book. Most of the services in the public libraries are free. You can read foreign newspapers in the reading room at most of the public libraries. You can find a huge number of foreign language books, journals and newspapers at Hovedbiblioteket [Copenhagen's main public library; address Krystalgade 15]. At www.bibliotek.dk which is a free service you can see what has been published in Denmark and the holdings of Danish libraries. You can request the items on Danish libraries and have them send to a library near you. You have to be a member of the library you choose.

Childcare

In Denmark there are good childcare facilities for children aged 6 months to 6 years.

The day nursery (age 6 months to 3 years) and the kindergartens (age 3 to 6 years) are not free. Please ask your municipal authorities on prices and waiting lists - for addresses, emails, etc., see section on *Registration*. You can read more about [childcare options](#) at the website of the Danish Ministry of Science, Technology and Innovation.

Family support

All tax liable parents with children residing in Denmark receive a quarterly tax-exempt *family support* [in Danish: familieydelse] per child under 18 years of age.

Schools and education

In Denmark education is compulsory between the ages of 6 and 15. A child more than 6 years old can join the free Danish primary school.

There are both public and private schools. Education in public schools is free. The private schools charge a tuition fee. Your child will be given Danish lessons in an integration class for as long as necessary, and will then be transferred to the nearest primary school.

You can read more about education in Denmark at <http://www.workindenmark.dk/> prepared by the Danish Ministry of Science, Technology and Innovation.

International schools

A number of international schools offer instruction in other languages than Danish. Most of these schools are located in the Copenhagen area and in the other big cities. The international schools charge an instruction fee – varying from approximately DKK 15,000 to DKK 80,000 per year.

Applicants must contact the individual school. Some schools are very popular and have waiting lists. Check also if the school can guarantee an after-school care facility for your child. We strongly recommend you to contact the school as early as possible.

[Bernadotte Skolen](#)

Hellerupvej 11
2900 Hellerup
Phone (+45) 3962 2837

[Østerbro International School](#)

Præstøgade 17
2100 København Ø
Phone (+45) 7020 6368

[Bjørn's International School](#)

Gartnerivej 5
2100 København Ø
Phone: (+45) 3929 2937

Copenhagen International School

Hellerupvej 22-26
2900 Hellerup
Phone (+45) 3946 3300

Hørsholm International School

Cirkelhuset
Christianshusvej 16
2970 Hørsholm
Phone (+45) 4557 2616

Prins Henriks Skole

Frederiksberg Alle 22
DK-1820 Frederiksberg C
Phone (+45) 3321 2048

Rygaards School

Bernstorffsvej 54
DK-2900 Hellerup
Phone (+45) 3962 1053

Access to Risø DTU

To enter Risø DTU, you need an ID card that you must show whenever you enter the gate security. If you leave Risø DTU after 18:00, or if you work at Risø DTU in weekends, you must also show your ID card.

To get such an ID card, your photo is needed. If your employment/stay exceeds one year, a professional photographer will take your photo – the photographer will be in building 100 (the gate security) from 10:00 to 11:00 on the first and second Wednesday each month. If, on the other hand, your employment/stay is for less than one year, the gate security guard will take your photo. Your ID card will be available a couple of days later; until then you must wear a guest ID card.

You must wear your ID card in an easily visible place when you are at Risø DTU.

Sports activities

In Denmark you can participate in a huge number of sports facilities. Examples of popular sports in Denmark are football, swimming, running, aerobics, badminton or handball. If you wish to play golf, then please note that some clubs have waiting lists.

Here at Risø DTU there is a fitness centre. If you wish to become a member of the fitness centre, please contact [Lars Rensvald](#), DMU/AM (bygn. 150), and telephone: (4630) 1319. The membership contribution is DKK 192 per month if you are a member for at least 6 months, and DKK 164 if you join for at least 12 months.

Travel by bus, train and metro

Public transport in Denmark is very efficient. Trains and buses cover the country, and Copenhagen has an excellent metro, bus and S-train network.

Below we will give you an overview of some of the tickets and travel cards relevant for you. They are valid for buses, trains and the metro; some of them for specific periods and zones.

Tickets and discount cards

You can purchase tickets from ticket offices, from vending machines at stations or from bus drivers. The tickets are stamped with time, date and departure zone. We strongly advise you to check that it is the correct zone that is stamped on your ticket; otherwise, you run the risk of getting a ticket fine of DKK600.

You pay for the number of zones you need, but the minimum fare is for 2 zones and the maximum fare is for 9 (all) zones.

Discount cards [in Danish: klippekort] are available for 10 journeys within 2 (blue discount card), 3 (yellow discount card), 4 (brown discount card), 5 (purple discount card), 6 (orange discount card), 7 (green discount card), 8 (pink discount card) or all zones (grey discount card). It is cheaper per journey to use a discount card than to buy a ticket.

When you start your journey, you must punch the discount card in a yellow card-clipping machine on the bus or at the station. One clip entitles you to travel within the number of zones printed on the face of the discount card. Several simultaneous clips extend your period of travel and increase the number of zones you can travel in. You can clip for a maximum of 9 zones, which enables you to travel in all zones for a period of two hours.

All discount cards are available from manned ticket offices at stations. You can moreover buy discount cards for 2 or 3 zones from most vending machines at stations.

You must keep tickets and discount cards throughout the journey and present them to ticket inspectors on request.

Validity of tickets and discount cards:

2 – 3 zones	1 hour
4 - 6 zones	1 ½ hours
All zones (9)	2 hours

The zone system

The Greater Copenhagen region (incl. Roskilde) is divided into 95 zones. Coloured zone maps have been posted at stations and bus stops. The red zone is the zone you are in and forms the basis of the calculation of the fare. The fare depends on the number of coloured zones (zone rings) you travel through. The most expensive colour zone determines the fare whether your journey ends here or you just pass through the zone.

Children

Two children aged under 12 travel free of charge when accompanied by an adult. Children aged under 12 travelling alone pay the child fare.

Children aged under 16 can buy either a child's ticket or a child's discount card for 2 or 3 zones.

Two children aged between 12 and 15 (both ages inclusive) can travel together on an adult ticket or on one clip of an adult's discount card.

24-hour ticket

The 24-hour ticket offers you 24 hours of unlimited travel by bus, train and metro throughout all the zones of the Greater Copenhagen region. The ticket must be clipped in the yellow card-clipping machine on a bus or at a station. One adult can bring along two children under the age of 12 for free. The 24-hour ticket is available from ticket offices and manned stations.

Monthly season ticket

You can subscribe to a monthly season ticket at all DSB stations in the Greater Copenhagen region whereby you will obtain 10 per cent discount after 12 months; please remember to bring your photo (35 x 35 mm). You will receive your monthly season ticket by mail.

Transport from Copenhagen to Risø

You can find information about the [means of transport from Copenhagen to Risø DTU](#) at Risø DTU's website.

Public holidays (Risø DTU paid) and traditions

[New Year's Day \(nytårsdag, 1 January\)](#)

[Maundy Thursday \(skærtorsdag\)](#)

[Good Friday \(langfredag\)](#)

[Easter Sunday \(påskedag\)](#)

[Easter Monday \(2. påskedag\)](#)

[Prayer Day \(St. Bededag\)](#)

[Ascension Day \(Kr. Himmelfartsdag\)](#)
[Whit Sunday \(pinsedag\)](#)
[Whit Monday \(2. pinsedag\)](#)
[Constitution Day \(grundlovsdag, 5 June\)](#)
[Christmas Eve \(juleaftensdag, 24 December\)](#)
[Christmas Day \(1. juledag, 25 December\)](#)
[Boxing Day \(2. juledag, 26 December\)](#)
[New Year's Eve \(nytårsaftensdag, 31 December\)](#)

Useful links

Networks for expats in Denmark

[Expats in Denmark](#)

Denmark

[About Denmark](#)
[Ministry of Foreign Affairs of Denmark](#)
[Danish tourist places](#)
[Book a hotel in Denmark](#)
[List of Danish museums and art galleries \(in Danish\)](#)
[The official travel guide to Denmark](#)
[The Danish Monarchy](#)
[Art guide Denmark](#)
[The Danish Folketing](#)
[Governments on the WWW: Denmark](#)
[Danmarks Nationalbank](#)
[Alt om København \(in Danish\)](#)

Risø DTU

[How to get to Risø DTU](#)
[Map of Risø DTU](#)

Roskilde

[Welcome to Roskilde](#)

Copenhagen

[Wonderful Copenhagen](#)
[Copenhagen Capacity](#)
[Copenhagen This Week](#)
[Copenhagen on a low budget](#)

Traffic information

[DSB \(the Danish state-owned railway company\)](#)
[Traffic information](#)

Copenhagen Airports
The Copenhagen Metro